MEENAKSHI
ACADEMY OF HIGHER EDUCATION & RESEARCH
DEEMED TO BE UNIVERSITY U/S 3 OF UGC ACT, 1956

Minutes of the 2nd Meeting
Centre for Internal Quality Assurance (CIQA) Committee, MAHER
On 19th August 2025 at 12:30 PM in the Board Room
Google Meet: https://meet.google.com/quh-myem-vdr

Agenda Point	Agenda	Resolutions	Responsible Person
2.1	To review the minutes of the 1st CIQA Meeting held on 25.04.2025	The Minutes of the 1st CIQA meeting was reviewed and approved	-
2.2	To consider proposal for BBA programme for the upcoming academic year, Session July 2026	The committee resolved to prepare a detailed need assessment and feasibility report for proposing BBA, B.Com CA and MBA programs and present it in the next CIQA meeting.	Assistant Director, CFOE
2.3	To review the existing e-content creation practices and suggest improvements, if any.	The CIQA ratified the e-content creation practices that have been adopted	Director, CFOE
2.4	To consider and approve the following documents to review and maintain standards of Online Education a. Quality Assurance Framework b. Online Content Review Checklist c. Program Implementation review Report	The committee resolved to approve the following documents a. Quality Assurance Framework b. Online Content Review Checklist c. Program Implementation review Report	Assistant Director, CFOE

2.5	To discuss any other matter with the permission of the Chair.	NIL	-

Pushpa Nagini S.

Director of Online Education

Director
Center For Online Education
Meenakshi Academy of Higher Education and Research
(Deemed to be University)
Chennai - 600 078, Tamil Nadu.

Chairperson
CIQA